

SAFETY PLAN

for the Zug Castle Museum (COVID 19)

last updated on 20th December 2021.

1. Covid-19 certificate¹ and masks now mandatory

- All visitors from 12 years on are obliged to wear a mask.
- Persons excluded from the obligation to wear a mask (medical dispens) are allowed to stay in the outdoor area (castle yard and moat). Distance regulations (1.5 m) and general protective measures need to be respected. Access to the museum will not be granted due to operational and safety requirements. A Covid-19 certificate (vaccinated or recovered only - 2G) is mandatory in all publicly accessible rooms of the museum for all guests aged 16 and over.
- Persons who cannot be vaccinated for medical reasons must provide a medical dispens and a certificate of a negative Covid-19 test. You need to wear a mask at all times.
- Persons who cannot be vaccinated or tested for medical reasons must provide a medical dispens. You need to wear a mask at all times.
- To check the validity, guests have to show the certificate and an identity card at the Welcome Desk. It is controlled with the Swiss Covid Certificate app. Personal data are not saved.
- In the cafeteria, masks may be removed only at the table. Consumption only while seated.

2. Hand hygiene

- Hand sanitiser will be provided for visitors in front of the entrance, at the welcome desk, at the cloakroom, and at the lift (ground floor).
- Washing facilities in the toilets will be equipped with soap and water and disposable paper towels.
- Visitors must disinfect their hands on arrival at the museum.
- For hygienic reasons, payment should preferably be made by card, not cash. If it is not possible for you to pay by card, the exact amount may be placed in the repository provided.
- Visitors will be issued with touch-screen pens for the media stations and touch-screens. Once they are returned, they must be thoroughly disinfected before being used again.

3. Social distancing

- It is recommended to keep a distance of 1.5 metres between each other (except to members of the same family/children) whenever possible.
- Staff working at the Welcome Desk will be separated and protected from visitors by a plexiglass screen, markings show visitors how to stay 1.5 metres apart. Guests queuing at the Welcome Desk should wait in front of the entrance or in the cafeteria.
- Due to narrow spaces we recommend a short stay in some rooms and no mixing of guest groups:
 - o Fifth floor, studio
 - o Fourth floor, room for children
- The cafeteria (terrace and indoor) will be operating in compliance to the rules of social distancing, including a minimum distance of 1.5 m between seated guests. Tables are cleaned regularly and additional disinfectants are available. Regarding compulsory masks, point 1 applies.
- The museum opening hours may be changed as required. Details will be published on www.burgzug.ch.

¹ The Zug Castle Museum accepts all Covid-19 certificates that are officially approved by the Swiss government.

4. Cleaning

- Museum remises must be cleaned and disinfected regularly. Cleaning must be recorded as appropriate in a cleaning log.
- Surfaces that are touched frequently must be regularly cleaned and disinfected. Such surfaces include lift buttons, door handles, handrails, display cases, touch-screens, office materials, telephones, computer keyboards, payment terminals, etc.
- Zug Castle Museum must be fed with a regular supply of fresh air.
- All bins must be emptied regularly by staff wearing single-use gloves, which must be disposed of immediately after use.

5. Individuals suffering from COVID 19

- Any visitors showing suspected symptoms of COVID 19 will be sent home immediately and should contact their doctor.

6. Provision of information

- The public will be informed:
 - o In advance (Website) and on the spot about the measures undertaken and about expected modes of behaviour.
 - o That the staff of museum is authorised to intervene in cases of hazardous behaviour. The staff will warn visitors if the instructions are not sufficiently respected and ask visitors to comply for everyone's comfort.
 - o The official communications of the FOPH are displayed on museums remises.

7. Museum activities

- For visits by school classes and educational institutions, the protective measures of the relevant school or educational institution apply in addition to the protection concept of Burg Zug Museum. Classes are not mixed, the participating pupils or students are known to the teacher (contact details available).
- Contact details may be collected (first name, last name, place of residence, phone number, mail). These will not be used for any other purpose, stored for 14 days in compliance with data protection and then destroyed. Data protection is guaranteed.
- For events, the museum appoints a person who is responsible for compliance with the protection concept during the event.

8. Responsible person

- The Directorate of Museum Burg Zug is responsible for implementing the measures of this overall protection concept and is also the contact person for the authorities.

Zug Castle Museum
Director



Dr Marco Sigg